

**Students**

**Exhibit - Aggressive Behavior Reporting Letter and Form**

Dear Parent(s)/Guardian(s):

Illinois law requires a school district to notify the parent or guardian of a child who engages in aggressive behavior, including such behaviors as bullying (105 ILCS 5/10-20.14). The School Board policy prohibits a student while at school from engaging in aggressive behavior that causes physical or psychological harm to someone else and/or urging other students to engage in such conduct. Prohibited aggressive behavior includes, without limitation, the use of violence, force, noise, coercion, threats, intimidation, fear, bullying, or other comparable conduct. This early notification is intended to help all of us work together to avoid repetition of the behavior.

Student \_\_\_\_\_ Incident date \_\_\_\_\_

Incident location \_\_\_\_\_ Incident time \_\_\_\_\_

Reported by \_\_\_\_\_ Reporting date \_\_\_\_\_

**Aggressive behavior description:** *(Reporters, be specific. List all pertinent information regarding the incident including: names of all parties present and involved, weapons or objects used as weapons, pertinent and/or precipitating acts or statements, description of injuries sustained and names of injured parties, etc.)*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**The following consequence(s) is/are recommended:**

- I will telephone you to schedule an in-person meeting or telephone conference to discuss the necessary next steps.
- Counseling service \_\_\_\_\_
- Non-District affiliated psychological service \_\_\_\_\_
- Alternative school assignment \_\_\_\_\_
- Community agency service \_\_\_\_\_

Together, I am confident we can help your child understand that aggressive behavior is not allowed at school.

\_\_\_\_\_  
Building Principal

\_\_\_\_\_  
Date

Developed: September 2002

Revised: January 2013

